

EMPLOYMENT OPPORTUNITY
FOR FULL-TIME SEASONAL EMPLOYMENT
AT
HavenGroup

RECREATION AIDE - WOODHAVEN: Open to all qualified applicants meeting the below criteria
POSTED: May 2, 2026
POSITIONS AVAILABLE: 35 hrs/week for 16 weeks, Canada Summer Jobs #5430310
SHIFT LENGTH AND TIMES: 7 hours per day, 8:30am - 4:00pm, Monday through Friday
EFFECTIVE: May 11, 2026 – August 28, 2026

ACCOUNTABILITY: Director of Housing

JOB SUMMARY:

Under the direction of the Tenant Resource Coordinator, the Recreation Aide is responsible for assisting in the assessment, planning, implementation and evaluation of the recreation program. The position will carry out their responsibilities in accordance with the Mission, Vision and Values, policies and procedures of HavenGroup.

To apply for this job, you must:

- Be aged between 15 and 30 years old on the start date of the job;
- Have a valid Social Insurance Number (SIN); and
- Be a Canadian citizen, a permanent resident of Canada, or a person who has been granted refugee status in Canada.
- The Government of Canada funded this job through the Canada Summer Jobs program. [Learn more about the program.](#)
- International students and other temporary residents of Canada are not eligible.

SKILLS/COMPETENCIES/CONDITIONS OF EMPLOYMENT:

- Ability to establish and maintain good working relationships with tenants, families, staff and volunteers.
- Demonstrated excellent communication skills, both verbal and written (English language), personable/good listener, productive and professional.
- Strong planning and organizational skills.
- Flexible and capable of adapting to organizational change.
- Given the cultural diversity of our region, the ability to respect and promote a culturally diverse population is required.
- Ability to respect confidentiality.
- Demonstrated ability to meet the physical and mental demands of the job.
- Completes and maintains a satisfactory Criminal Record Check, Vulnerable Sector Search, Adult Abuse Registry Check and Child Abuse Registry Check.

Salary: \$16.00/hr

HavenGroup offers comprehensive benefit packages that vary depending on employee status that include:

- Company Pension Plan
- Dental
- Extended Healthcare
- Group Life Insurance
- Disability and Rehabilitation
- Employee Assistance Program

For confidential consideration, please forward your application to Angie Knudsen Human Resource Officer at aknudsen@havengroup.ca. Applications may also be submitted via the following link: <https://havengroup.ca/jobs>.

The successful applicant who is 18+ will be required to submit current copies of a Criminal Record Check, including Vulnerable Sector Query, an Adult Abuse Registry Check, and a Child Abuse Check, at their own expense, prior to the start date of employment (original copies required).

****Costs of all applicable checks will be reimbursed to the successful applicant****

***We thank all of those who express interest in this position, however,
only those invited for an interview will be contacted.***